



Minutes of The City of Cold Lake Public Library Board Meeting
Held Monday, May 27, 2024
4:30 PM at the South Branch Library

Present: Crystal Wolvengrey, Board Chair
 Suzanne Aessie, Board Secretary
 Aline Chow, Board Member
 Ryan Deschamps, Board Member
 Dawit Worku, Board Member
 Tanya Boudreau, Assistant Director
 Ryan Bailey

Absent with regret:
 Leslie Price, Library Director
 Gary Webb, Board Vice-Chair
 Vicky Lefebvre, NLLS Representative
 Nicole Parker, Board Member
 Ben Fadeyiw

Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 4:43 pm.	N/A
2.0 Adoption of Agenda MOTION 2024-34 Moved by Ryan B that the agenda be adopted as presented. All members voted in favour.	Carried
3.0 Adoption of Minutes from previous meeting MOTION 2024-35 Moved by Dawit that the minutes of the 29 April meeting be adopted as presented. All members voted in favour.	Carried
4.0 Correspondence	N/A
4.1. None	None
5.0 Reports	N/A



Agenda Item and Discussion	Action
<p>5.1 Board Chair Report Board Chair attended the Local Library Board Chair’s meeting at NLLS in Elk Point on May 22. The meeting was about conversations around succession planning.</p> <p>Registration is now open for the 2024 Public Library Services Branch (PLSB) Symposium, Connecting the Digital Dots: A Symposium on Digital Literacy. The symposium will be held in-person on Monday, June 10, and Tuesday, June 11 in the Agora room in the Strathcona County Community Centre (401 Festival Lane, Sherwood Park, AB)</p>	None
<p>5.2 Library Director Report The statistics for April is attached as Appendix 1.</p>	None
<p>5.3 NLLS Rep Report No report this month.</p>	None
<p>5.4 Personnel Committee Report No report this month.</p>	None
<p>5.5 Policy Committee Report No report this month.</p>	None
<p>5.6 Financial Committee Report The Library Financial Committee Report is attached as Appendix 2 and is attached to the meeting minutes. MOTION 2024-36 The Financial Committee Report was approved by unanimous consent.</p>	Carried
<p>6.0 Priority Items</p>	N/A
<p>6.1 None</p>	None
<p>7.0 Old Business</p>	N/A
<p>7.1 Safety Protocols - Information Item Due to the absence of the library director Ryan B moved to postpone this agenda item to the June 24 board meeting. All board members agreed.</p>	None
<p>7.2 Plan of Service Update - Information Item Due to the absence of the library director Suzanne moved to postpone this agenda item to the June 24 board meeting. All board members agreed.</p>	None



Agenda Item and Discussion	Action
8.0 New Business	N/A
8.1 Policy: Records Retention and Management Policy - Review and Approval Board members read the Records Retention and Management Policy. Due to the absence of the library director Suzanne moved to postpone this motion to the June 24 board meeting. All board members agreed.	None
8.2 Policy 3072: Health and Safety Orientation Draft - Review and Approval Board members read the Health and Safety Orientation Draft. Due to the absence of the library director Dawit moved to postpone this motion to the June 24 board meeting. All board members agreed.	None
9.0 Next Library Board Meeting - Monday, 24 June, 2024 @ 4:30 PM	N/A
10.0 Meeting Adjourned at 4:56 pm	N/A

Board Chair or Delegate

Date