



Minutes of The City of Cold Lake Public Library Board Meeting
Held Monday, August 26, 2024
4:30 PM at the South Branch Library

Present:

Crystal Wolvengrey, Board Chair
 Suzanne Aessie, Board Secretary
 Nicole Parker, Board Treasurer
 Dawit Worku, Board Member
 Leslie Price, Library Director
 Vicky Lefebvre, NLLS Representative
 Ben Fadeyiw

Absent with regret:

Ryan Bailey
 Ryan Deschamps, Board Vice-Chair
 Aline Chow, Board Member

Absent:

Gary Webb, Board Member

Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 4:36 pm.	N/A
2.0 Adoption of Agenda MOTION 2024-44 Moved by Dawit that the agenda be adopted as presented. All members voted in favour.	Carried
3.0 Adoption of Minutes from previous meeting MOTION 2024-45 Moved by Dawit that the minutes of the 24 June meeting be adopted as presented. All members voted in favour.	Carried
4.0 Correspondence	N/A
4.1. Letter from the City of Cold Lake regarding expired appointments to the Library Board Library board members, Gary Webb, Crystal Wolvengrey, and Dawit Worku's appointment to the Library Board expires at the end of October. Please contact Executive Assistant C. Reimer for re-appointment to the Library Board for another term by September 27, 2024.	None



Agenda Item and Discussion	Action
5.0 Reports	N/A
5.1 Board Chair Report No report this month.	None
5.2 Library Director Report The Library Director Report for August is attached as Appendix 1, and includes the statistics for July 2024. Some highlights are: Library Director met with the Director of NLLS. NLLS is considering doing outsourcing for cataloguing materials and Cold Lake library is gathering feedback. Science in Schools will be coming to the library in October for ages 4-12. There is no cost to the library for the first visit. Twenty-one newcomers have used the newcomer station and staff have received positive feedback. Fainting Goat Storytime was a huge success for up to 150 children. The Puzzle Race was a huge success with participants of all ages. MOTION 2024-46 The Library Director Report was approved by unanimous consent.	Carried
5.3 NLLS Rep Report Weekly updates are sent to board members by NLLS Executive Director. The Executive Committee met on August 9th in Gibbons. The executive is working on the budget and trying to keep the 1.5% levy without an increase. Executive is coming up with ideas to keep costs down, such as having less in-person meetings. NLLS carries a reserve to help cover expenses over the 1.5%. Register soon for the Stronger Together Conference . The early-bird pricing ends on September 6th, and the conference is nearly full.	None
5.4 Personnel Committee Report No report this month.	None
5.5 Policy Committee Report No report this month.	None
5.6 Financial Committee Report The Library Financial Committee Report is attached as Appendix 2 and is attached to the meeting minutes. MOTION 2024-47 The Financial Committee Report was approved by unanimous consent.	Carried



Agenda Item and Discussion	Action
6.0 Priority Items	N/A
6.1 None	None
7.0 Old Business	N/A
7.1 None	None
8.0 New Business	N/A
<p>8.1 Scent-free policy and agreement - decision item <i>Policy 5161: Scent-free policy and agreement</i> is attached as Appendix 3 to the meeting minutes. Board members reviewed and discussed the policy. There were no concerns. Item closed. MOTION 2024-48 Suzanne motioned to accept <i>Policy 5161: Scent-free policy</i> as presented. All members voted in favour.</p>	Carried
<p>8.2 Policy Draft: No Photography or Video Recording in the Library Without Consent - decision item The board reviewed and discussed the policy draft for <i>No Photography or Video Recording in the Library Without Consent</i>. The board and library director will do some more research as to whether or not a policy of this nature can be created due to the library being a public space. Item open.</p>	None
<p>8.3 September Plan of Service meeting reminder - information item There is a Plan of Service meeting for interested board members and library staff to help draft the Plan of Service. We are also meeting with Alliah Krahn from NLLS. The meeting is from 9:00 am to 3:00 pm at the South Branch Library. Lunch will be provided.</p>	None
<p>8.4 Applying for a delegation to attend a MD meeting to present budget - information item The board decided to attend the budget delegation meeting in order to promote the Cold Lake Library and the programs they offer throughout the year, as well as to continue to build a relationship with the MD.</p>	None
<p>8.5 Applying for a delegation to attend City Council for Budget Presentation - information item The board decided to attend the budget delegation meeting in order to promote the Cold Lake Library and the programs they offer throughout the year.</p>	None



Agenda Item and Discussion	Action
<p>8.6 Imaging on Computers with NLLS - information item NLLS is in the process of imaging all the computers at the library. Imaging the computers helps to keep them safe and to keep the apps consistent. There were a few glitches when they started the imaging, they will resume once the problems have been resolved.</p>	None
<p>8.7 Policy Draft: Dress Code - decision item <i>Policy 5160: Dress Code</i> is attached as Appendix 4 to the meeting minutes. Board members reviewed and discussed the revisions to the policy. There were no concerns. Item closed. MOTION 2024-49 Nicole motioned to accept <i>Policy 5160: Dress Code</i> revisions. All members voted in favour.</p>	Carried
<p>8.8 In-camera session Suzanne motioned to go in-camera at 5:45 pm. Ben motioned to come out of camera at 6:00 pm.</p>	None
<p>9.0 Next Library Board Meeting - Monday, 30 September, 2024 @ 4:30 PM</p>	N/A
<p>10.0 Meeting Adjourned at 6:00 pm</p>	N/A

Board Chair or Delegate

Date